



City of West Bend

Police & Fire Commission



Minutes • June 6, 2023 • 12:00 PM

Police Department Conference Room

350 Vine Street, West Bend, WI 53095

Call to Order

The meeting was called to order at 12:00 p.m. with all members present except Michael Fleischman. Chairperson Nancie Heaps presiding.

Attendee Name	Title	Status	Arrived
Nancie Heaps	Chairperson	Present	
Robert Robrahn	Commissioner	Present	
J. Douglas Fitzgerald	Secretary	Present	
Michael Fleischman	Commissioner	Absent	
David Ertmer	Commissioner	Present	

Approval of Minutes

- Police & Fire Commission - Regular Meeting - May 23, 2023 9:00 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	J. Douglas Fitzgerald, Secretary
SECONDER:	David Ertmer, Commissioner
AYES:	Heaps, Robrahn, Fitzgerald, Ertmer
ABSENT:	Fleischman

Closed Session

- Entertain a Motion to Adjourn into Closed Session Pursuant to State Statutes Section 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Discussion and Possible Action regarding Hiring of a Fire Chief)

The motion to adjourn into closed session unanimously carried at 12:01 p.m.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	J. Douglas Fitzgerald, Secretary
SECONDER:	David Ertmer, Commissioner
AYES:	Heaps, Robrahn, Fitzgerald, Ertmer
ABSENT:	Fleischman

Reconvene into Open Session

The Police & Fire Commission reconvened in open session at 1:23 p.m.

- Discussion and Possible Action regarding Hiring a Fire Chief

The Police & Fire Commission intends to repost the position of Fire Chief and accept applications from within the department as well as external applications. Prior to reposting the position, the Police & Fire Commission will schedule a meeting to discuss and review any changes to the job requirements for the position of Fire Chief and to consider revisions to the Police & Fire Commission Rules and Regulations.

RESULT:	DISCUSSED
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Adjourn

A motion was made by Robert Robrahn, seconded by David Ertmer and carried to adjourn at 1:26 p.m.